

Minutes from 2021 April Board of Directors Retreat

Board Meeting Minutes - 2021 April 22

I. Attendance at Board of Directors Meeting

Board Attendees:

- Kaitlin Thaney
- Kristen Ratan
- Jonathan Cain
- Jochai Ben-Avie
- Kari Jordan
- Shannon Dosemagen
- Josh Greenberg (Board Advisor)

Board members not in attendance: Joe Hand

Non-Board Attendees:

- Danielle Robinson
- Keith Chreston
- Leah McKibbin
- Tarita Preston (facilitator)

II. Proceedings

- Called to order.
- Motion to approve 2020 Q4 board meeting minutes. Motion seconded. Approved.
- Agenda approved, no additions.
- Chair of the meeting nominated and approved: Kari Jordan.
- Financial report presented, including CFO's assessment, financial statements and proposed budget process for fiscally sponsored funds and core operations.
- Review of Audit & Finance Committee Report, including progress on FYE 2022 Public Support Test and completion of Audit 2020.
- Governance and Personnel report presented an update on executive directors' realignment of positions, compensation strategy, upcoming board seat and board recruiting.
- Overview of CS&S activities and programs.

III. Summary of Action Items

- Review feedback from the board on budget templates and make revisions to add appropriate financial detail and a narrative component.
- Revised budgets will be available for review/approval by the Audit & Finance Committee in June 2021.
- Document of segregation of duties from the Audit Report and necessary appendices in Board Meeting Agenda and Report.
- Board committees and Executive Director to determine a regular schedule for communication of committee activities.